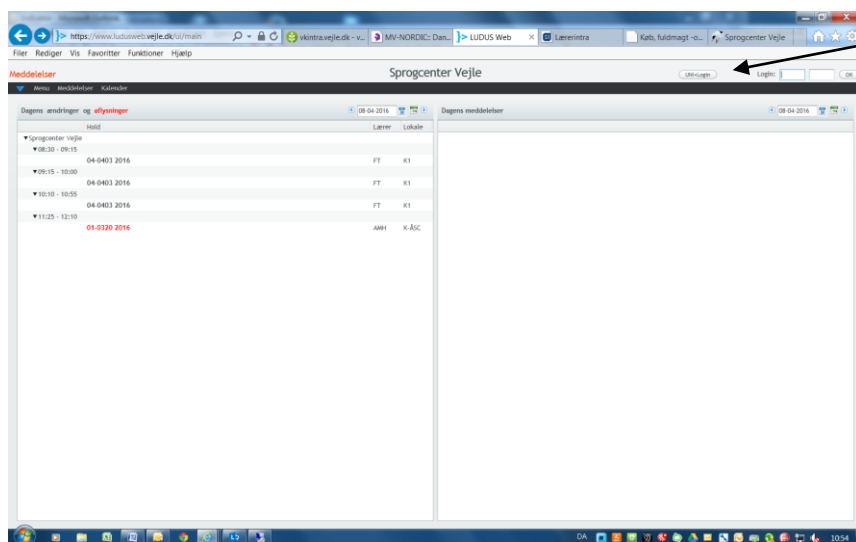


# Ludus Web

## Getting started with Ludus Web:

You can find Ludus Web either on the Language Centre website:

<http://www.sprogcentervejle.dk> or here: <https://www.ludusweb.vejle.dk/ui/main>.



Click on UNI-Login.



Write UNI-login:  
Username and  
Password

Click on Log ind.



# Ludus Web - write your absence:

The screenshot shows the 'Skemaer (DU)' page for 'Sprogcenter Vejle'. The interface includes a menu bar with 'Menu', 'Skemaer (DU)', 'Kursist', 'Kalender', 'Lukkedage', and 'Eksamen'. Below the menu is a 'Mit skema' section. The main area displays a weekly schedule for 'Uge 3' from Monday (14.01) to Sunday (20.01). Each day's schedule is shown in a grid format with time slots and course details. A callout box with a black border and white background points to the 'Torsdag 17.01' column, containing the text 'Click on dagen (e.g. Torsdag)'. The browser's address bar shows 'https://www.ludusweb.vejle.dk/ui/main' and the taskbar at the bottom shows various system icons and the time '11:43'.

This screenshot shows the 'Fraværsårsag' (Absence Reason) dialog box overlaid on the weekly schedule. The dialog box has a title bar 'Torsdag den 17.01.13' and contains a 'Skema' tab and a 'Fraværsårsag' tab. Below the tabs, it displays 'Tilbudt: 0 minutter. Fremmødt: 0 minutter. Fraværende: 0 minutter.' and a large text input field for writing the reason. At the bottom of the dialog are 'OK' and 'Annuller' buttons. Three callout boxes with black borders and white backgrounds provide instructions: 'Select "Fraværsårsag"' points to the 'Fraværsårsag' tab, 'Write the reason for your absence.' points to the text input field, and 'Click on OK to save.' points to the 'OK' button. The background shows the same weekly schedule as the previous screenshot, but the 'Torsdag 17.01' column is partially obscured by the dialog box. The browser's address bar and taskbar are also visible.

# Change your basic informations

Click on **"\*Kursist"**

The screenshot shows a web browser window with the URL <https://www.ludusweb.vejle.dk/>. The page title is "Sprogcenter Vejle". The navigation menu includes "Menu", "Lukkedage", "Skemaer", "Eksamen", "\*Kursist", "Kursist", and "Lektier". The "Staminformation" tab is active, displaying a form with the following fields: "Navn:", "Personnummer:", "Kursistnummer:", "Adresse:", "Postnr. og by:", "Privat telefon:", "Mobiltelefon:", "Alternativ telefon:", "E-mail:", "Brugerid:", and "Kodeord:". To the right of the form is a section for "Karakterer" with the text "(Intet billede)". A callout box with a black border and white background contains the text: "In the tab 'Staminformation', you can change: - tel.nr. - mobile nr. - e-mail." Three arrows point from this box to the "Privat telefon:", "Mobiltelefon:", and "E-mail:" fields. At the bottom of the page, there are tabs for "Igangværende", "Fremtidige", "Venteliste", "Udmeldte", "Gennemførte", and "Alle". Below these is a sub-menu with "Modul", "Holdid", "Fag", "Lærere", "Lektioner", "Start", "Slut", and "Tilmeldt". The Windows taskbar at the bottom shows the time as 09:38.